



# Notre Dame Plymouth

Looseleigh Lane, Derriford, Plymouth, PL6 5HN

Tel: 01752 775101

Fax: 01752 768120

E-mail: [info@ndonline.org](mailto:info@ndonline.org)

Website: [www.ndonline.org](http://www.ndonline.org)

Twitter: [@ndplymouth](https://twitter.com/ndplymouth)

Facebook: [NotreDamePlymouth](https://www.facebook.com/NotreDamePlymouth)

**Headteacher:** Mrs Katherine White

---

## Notre Dame educates the whole person: Head, Heart and Hands

---

Dear Parents/Carers and students,

3<sup>rd</sup> September 2020

### Further guidance on wearing face coverings in school

Yesterday we wrote to all parents and carers to advise them that following government guidance on 28<sup>th</sup> August, **face coverings (masks or visors) will be compulsory for all students and staff in corridors and communal areas**. This is an extra measure to ensure that we are protecting others in our community.

We realise some students and staff will be exempt on medical grounds from wearing face coverings. The government have outlined who this exemption applies to, those who:

- cannot put on, wear or remove a face covering because of a physical or mental illness or impairment or disability
- speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate

SEND and pastoral staff will liaise with families to establish which students fall under these categories for exemption. A hidden disabilities lanyard, also called the "sunflower lanyard" because of its appearance – a strip of green with a pattern of yellow sunflowers, will be issued to these students to act as a discreet sign for others in our community that they are exempt from wearing a face covering.

Please ensure that your child is equipped with a face covering to wear:

- To/from school if they are travelling on public transport
- At school in communal areas and corridors and in classrooms where they cannot be forward facing

Students should wash their hands before and after touching their mask – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Disposal of temporary face coverings should be into a 'black bag' waste bin (not recycling bin). Reusable face coverings should be placed into a plastic bag when not in use.

The government guidance in full can be found here: <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

### We've gone cashless

Please be aware that the school has now gone cashless. This means that we are no longer accepting any cash payments at the school bank and students will not be able to upload cash to the blue machines in school to pay for their lunch.

All future payments to school should be made via ParentPay. Please contact the Finance team if you have not yet registered for an account.

If your child will be purchasing food/drink items in the canteen, please ensure that you have uploaded money onto their ParentPay account.

### P.E Kit

A reminder that on days when students have P.E timetabled, they can arrive at school wearing their P.E kit and remain in their kit for the duration of that day.

Yours sincerely,

*KM White*

Mrs K White  
Headteacher